



St. Matthew's School

PRINCIPAL: Mr Bob Brown
SCHOOL PHONE: 9359 5423

PARISH PRIEST: Father Tomy Kalathoor Mathew
SCHOOL WEBSITE: www.smfawknernth.catholic.edu.au

APPLICATION FOR ENROLMENT

Child's SURNAME.....

Checklist

**Please ensure that you bring the following information to the interview;
(copies can be made at the school office)**

Birth Certificate

Baptism Certificate

Immunisation Certificate

Visa (if born overseas)

Your interview time is on _____ at _____.

Office Use Only

Registration No:..... Year Level..... Commencement Date:.....

Child's Information

Surname:

Given Name:

Preferred Name:

Address:

Postcode:

Telephone:

Date of Birth:

Male / Female:

Country of Child's Birth:

Date of Arrival in Australia: (if relevant).....

Visa Student: YES (Copy of visa attached if Yes) NO

Is the student of Aboriginal or Torres Strait Islander Origin?

(for persons of both Aboriginal and Torres Strait Islander origin, mark both 'Yes' boxes.)

No Yes Aboriginal Yes Torres Strait Islander

No. of Children in Family:

Position your child has in the family: 1st / 2nd / 3rd etc.

Names of other children at this school:

.....

Religious Information

Please fill out ONE of the options

OPTION 1 Is your child a CATHOLIC?

YES NO

Please circle the rite of the Catholic Church to which your child belongs:

Roman (Latin) Maronite Chaldean Syrian Armenian Coptic Melkite Ukrainian Russian

Parish:

Have you presented your child's Baptism Certificate? YES NO

Has your child received any of the following sacraments?

Sacrament	Yes/No	Date	Place
Baptism			
Reconciliation			
Eucharist			
Confirmation			

OPTION 2 Is your child a CHRISTIAN?

YES NO

Please circle the rite of the Christian Church to which your child belongs:

Assyrian Coptic Orthodox Greek Orthodox Brethren Baptist Methodist Anglican

Ukrainian Orthodox Russian Orthodox Serbian Orthodox Uniting Lutheran Pentecostal

Jehovah's Witness Church of Christ Presbyterian Antiochene (Syrian) Orthodox

OPTION 3 Is your child a NON CHRISTIAN?

YES NO

Buddhist Hindu Jewish Muslim Sikh

Child's Medical History

Has your child been immunised? YES NO

Has your child have any of the following (please circle)

Asthma

Hepatitis

Eczema

Diabetes

Epilepsy

Any other illness:

Any known allergy: e.g. drug, food, plant:.....

Please list any medication (name, dosage and regularity) taken on a regular basis.

Does your child have a Hearing / Vision / Speech problem? YES NO

Comments.....

Please state any recent family situation which may affect your child's health and well-being (e.g. death or serious illness in family)

Medical and Emergency Information

Please nominate two relations, neighbours or friends (if possible with a vehicle), who may be contacted if you are unavailable to collect your child from school.

Emergency Contact Name: 1..... 2.....

Contact Phone Number: 1..... 2.....

Relationship to Child: 1..... 2.....

Only implemented in Emergency Situation

(every effort would be made to contact the parents)

In the event of any illness or accident I authorise the obtaining on my behalf of such medical assistance as my child may require, including the calling of an ambulance.

After notification by the school, I will accept responsibility as soon as possible for any further action necessary in the care of my child, including prompt attendance at any place to which my child may be taken for treatment.

I accept all operation, blood transfusions and or anaesthetical risks involved and the responsibility for payment of any expenses thus incurred.

Signature of

Parent/Guardian.....Date.....

Family Information

Father's Details	Mother's Details
First name & Surname:	First name & Surname:
Occupation:	Occupation:
Employer:	Employer:
Work Telephone No.	Work Telephone No.
Father's Mobile No.	Mother's Mobile No.
Country of Birth:	Country of Birth:
Religion:	Religion:
Marital Status: (please circle) Married Divorced Separated Defacto Single Widowed <i>(if separated or divorced, please specify custody arrangements and supply a copy of a court order if necessary)</i>	Marital Status: (please circle) Married Divorced Separated Defacto Single Widowed <i>(if separated or divorced, please specify custody arrangements and supply a copy of a court order if necessary)</i>

Does the student or their mother/guardian or their father/guardian speak a language other than English at home? If yes please state below:

.....

What is the highest year of primary or secondary school the parents/guardians have completed? (for persons who have never attended school, mark 'Year 9' or equivalent or below)

	Mother / parent 1 / guardian 1	Father / parent 2 / guardian 2
Year 12 or equivalent	<input type="text"/>	<input type="text"/>
Year 11 or equivalent	<input type="text"/>	<input type="text"/>
Year 10 or equivalent	<input type="text"/>	<input type="text"/>
Year 9 or equivalent or below	<input type="text"/>	<input type="text"/>

What is the level of the highest qualification the parents/guardians have completed?

Bachelor degree or above	<input type="text"/>	<input type="text"/>
Advanced diploma/Diploma	<input type="text"/>	<input type="text"/>
Certificate I to IV (inc. trade certificate)	<input type="text"/>	<input type="text"/>
No non-school qualification	<input type="text"/>	<input type="text"/>

What is the occupation group of the Mother / parent 1 / guardian 1?

What is the occupation group of the Father / parent 2 / guardian 2?

Please select the appropriate parental occupation group as listed on the following page:

1. If the person is not currently in paid work but has had a job in the last 12 months or has returned in the last 12 months, please use the person's last occupation.
2. If the person has not been in paid work in the last 12 months, enter '8' in the box above

List of Parental Occupation Groups

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.
Public service manager (Section head or above), regional director, health/education/police/fire services administrator
Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]
Defence Forces Commissioned Officer
Professionals generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.
Health, Education, Law, Social Welfare, Engineering, Science, Computing professional
Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]
Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

Group 2: Other business managers, arts/media/sportspersons and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business
Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]
Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]
Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]
Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]
Associate professionals generally have diploma/technical qualifications and support managers and professionals.
Health, Education, Law, Social Welfare, Engineering, Science, Computing technician/associate professional
Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]
Defence Forces senior Non-Commissioned Officer

Group 3: Tradesmen/women, clerks and skilled office, sales and service staff

Tradesmen/women generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.
Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]
Skilled office, sales and service staff.
Office [secretary, personal assistant, desktop publishing operator, switchboard operator]
Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]
Service [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators.
Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]
Office assistants, sales assistants and other assistants.
Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]
Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]
Assistant/aide [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]
Labourers and related workers
Defence Forces ranks below senior NCO not included above
Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]
Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]

School Accounts

School Accounts to be addressed to:

Name.....

Address (if same as home address, write 'same')

.....

School accounts paid by: Signature.....

Kindergarten / School Information

Igive permission for St Matthew's School to contact the kindergarten/school to obtain a verbal and written report regarding my child.

Childs name.....

Kindergarten / School Name.....

Kindergarten / School Address.....

Kindergarten / School Phone Number.....

Kindergarten / School Teacher / Contact Person.....

Parent/Guardian Signature.....

To be completed at the interview

Upon acceptance of my child at St Matthew's School I agree to abide by the Policies and Procedures of the school including:

- Supporting the school in the Religious Education of my child including attendance at family faith nights, weekend masses, sacramental preparation and meetings.
- Ensuring that my child's appearance is in line with the school's uniform policy requirements.
- Payment of School books and Levies.
- Payment of School Fees.
- Payment of Parish Offering.
- Confirmation that I have received and read the School's Privacy Policy regarding information in this Enrolment Form.

Signature of Parent / Guardian.....

Signature of Principal..... Date.....